

THE CONSTITUTION OF THE INSTITUTE OF EAST ANGLIAN ARTISTS

(As further amended March, 2022)

1. **The name** of this association is the Institute of East Anglian Artists ('IEA').
2. **The Objects** of the IEA are to advance the practice, appreciation and general understanding of the art of painting in any medium as practiced by artists who are resident in the area of East Anglia. The IEA is declared to be a not-for-profit organisation.
3. **The Administration of the IEA:**
 - a) The activities of the IEA shall be administered through a President and a Council of Members appointed by the President. For the rules governing the appointment of the President, see paragraph 4. below.
 - b) It shall be the task of the Council to give effect to the Objects of the IEA and generally administer its activities. In particular the Council shall organise an Annual Open Exhibition (see paragraph 5 below) and may organise such additional exhibitions of the work of Members at such times and in such places, and upon such terms, as it may from time to time decide. The Council may also arrange demonstration days, talks and any other events considered desirable to promote or carry out the Objects.
 - c) The Council shall have the power to raise the funds necessary for the proper carrying out of the Objects, on such terms as it shall from time to time decide. In particular it may set and/or vary the annual membership fees to be paid by Members. The Council shall also have the power to secure sponsorship for the activities of the IEA on such terms as may be commercially necessary, including the proper publicising of any sponsor.
 - d) The Council shall operate such a bank account(s) as may be needed for the proper administration of the funds of the IEA and shall ensure that proper records of account are kept by the Treasurer. A financial summary shall be presented at each meeting of the Council and an audited annual statement of account shall be prepared and presented to the IEA at its AGM.
 - e) The Council shall reach its conclusions by discussion and negotiation whenever possible. Any disagreement shall be decided by the majority vote of those Council members attending the relevant meeting. The President may vote upon any such issue and in the event of an equal vote for and against the issue he or she shall have an additional deciding vote. The minimum number of Council members able to form a quorum for any meeting shall be three.
 - f) The Council shall be assisted in carrying out its obligations by an appointed Independent Management Consultant/Secretary, Social Media Manager and Treasurer who shall be entitled to be paid for the services they perform on such terms as the Council shall from time to time agree.
 - g) The Council shall meet as often as may be required for the proper administration of the IEA. Due notice of such meetings shall be given to all Council members by the Secretary at least fourteen days in advance.
 - h) Adrian Hill, as the managing director of The Gallery in Holt and commercial advisor to the IEA, shall be ex officio a member of the Council but without having voting rights.

i) The Council shall have the right, as and when it wishes to do so, to appoint to be a Fellow of the IEA any Member who has in the opinion of the Council contributed significantly to the foundation, development or operation of the IEA. Fellows may continue to remain members of the IEA on the same terms as Full Members and must continue to pay Full Membership fees. The Council shall have a similar right to appoint as an Honorary Member of the IEA any Member who in the view of the Council has contributed to the art of painting generally within the region of East Anglia. Honorary Members may submit works to the Annual Open Exhibitions of the IEA on the same terms as Full Members but shall not be required to pay membership fees.

4. The Annual General Meeting and Special General Meetings:

a) Through the Secretary, the Council shall give due notice of, and hold, an AGM of all Members of the IEA (see paragraph 5 below) with each AGM being held not later than fifteen months after the date of the last.

b) At the AGM the IEA shall appoint or confirm the appointment of the following officers: a President, a Vice-President, a Treasurer, an Independent Management Consultant/Secretary, a Social Media Manager and an Internal Auditor. It shall also confirm, or otherwise, the election to the Council of any new members (see paragraph 3) above). In the event that the appointment of any such officer or Council member shall be contested then such appointment shall be decided by the majority of those Full Members attending the meeting, with each such Member being entitled to exercise one vote. The office of President may only be held by a Full Member of the IEA but other offices may be held by a person or persons who are not Members of the IEA.

c) At the AGM the President shall present a report to Members summarising the activities of the IEA and the Council's plans for the following year.

d) A group of not less than three Members of the IEA may at any time give at least one month's written notice to the Secretary of their wish to call a Special General Meeting, stating the issue or issues to be discussed. Due notice of such meeting shall be distributed by the Secretary to all current Members of the IEA, each of whom shall be entitled to attend and exercise a single vote in order to determine any disputed issue.

5. The organisation of the Annual Open Exhibition and Membership of the IEA:

a) The IEA will hold an Annual Open Exhibition ('AOE') to which any artist who is resident in East Anglia may submit works for selection. The number of works allowed to be submitted, the conditions of entry and the fees to be paid shall be decided by the Council and published in advance of each exhibition.

b) The administration of the AOE shall be handled on behalf of the IEA by The Gallery, Lees Yard, Holt on such terms as may be agreed with the Council from time to time. Works for possible inclusion in the AOE will be submitted initially on-line, and will be selected in a two-stage process by a Selection Committee appointed by the President, together with Adrian Hill as owner of The Gallery.

c) The decisions of the Selection Committee will be final.

d) The appointment of Members of the IEA will be considered during or after each Annual Open Exhibition by the Council. Membership of the IEA shall consist of five categories: i) Provisional Member, ii) Associate Member, iii) Full Member, iv) Fellow and v) Honorary Member.

e) From among the artists showing work at the AOE whose work is regarded as being of an appropriate quality and standard, the Council may elect Provisional Members. Provisional Members who succeed in exhibiting at further AOE's may be elected (on the same basis) to be Associate Members. Similarly, Associate Members who succeed in exhibiting at further AOE's may be elected to be Full Members.

f) The election of Members shall be at the full discretion of the Council

g) Full Members of the IEA shall be entitled to display the initials 'IEA', Associate Members the initials 'AIEA', and Provisional Members 'PIEA'. Honorary Members may add the initials 'IEA (Hon)', and Fellows the initials 'FIEA' after their signature or mark upon their works.

h) Any Member may submit works for inclusion in any 'Members Only Exhibition' organised by the IEA.

6. The Obligations of Membership:

The IEA is a cooperative group of artists, all of whom are dedicated to fulfilling the Objects set out in paragraph 2. The IEA will only grow and thrive if, as well as paying their fees promptly and submitting their best work for exhibitions, all members are willing to play a modest part in its organisation and activities, subject always to the constraints imposed by health and employment.

All members are encouraged to offer to join the Council, and Council members are expected to attend meetings when they can – and at least three times a year. Members who are not willing to undertake these obligations may have their memberships reviewed by the Council.

Members are asked to advertise their membership of the IEA through their social media accounts and any publicity materials they produce in relation to their work.

In recognition of members' contributions to the operation of the IEA, the IEA will do its best to promote each artist and offer the chance for members to display their work through the IEA Online Gallery. Members will be able to advertise and promote their work and activities through postings on the IEA's website and social media channels.

7. Amendments to the Constitution:

This Constitution may at any time be amended by the Council of the IEA at a meeting of Members called for that purpose. Full details of the proposed amendment/s shall be circulated with the notice convening such meeting and any such amendment/s shall be determined by the majority of those Members who attend and vote.

8. Dissolution of the IEA:

In the event that the IEA shall cease to operate, any funds held to its credit shall be distributed in such manner as the Council shall decide and the Full Members of the IEA in a General Meeting shall approve.

Dated, March 28, 2022

Circulated to all Members and agreed upon at AGM 28/03/2022