

# THE CONSTITUTION OF THE INSTITUTE OF EAST ANGLIAN ARTISTS

(As further amended at the AGM held on 16 March, 2020)

1. **The name** of this association is the Institute of East Anglian Artists ('IEA').
2. **The Objects** of the IEA are to advance the practice, appreciation and general understanding of the art of painting in any medium as practiced by artists who are resident in the area of East Anglia. The IEA is hereby declared to be a not-for-profit organisation.

### 3. **The Administration of the IEA:**

a) The activities of the IEA shall be administered through a President and a Council of Members appointed by the President. For the rules governing the appointment of the President, see paragraph 4. below.

It shall be the responsibility of the Council to administer the operations of the IEA so that its objects may be fulfilled.

The Council shall have the right, as and when it wishes to do so, to appoint to be a Fellow of the IEA any Member who has in the opinion of the Council contributed significantly to the foundation, development or operation of the IEA. Fellows may continue to remain members of the IEA on the same terms as Full Members and must continue to pay Full Membership fees.

The Council shall also have a similar right to appoint as an Honorary Member of the IEA any artist Member who in the view of the Council has contributed to the art of painting generally within the region of East Anglia. Honorary Members may submit works to the Annual Open Exhibitions of the IEA on the same terms as Full Members but shall not be required to pay membership fees.

b) It shall be the responsibility of the Council to give effect to the Objects of the IEA and generally administer its activities. In particular the Council shall organise an Annual Open Exhibition (see paragraph 5. below) and may organise such additional exhibitions of the work of Members at such times and in such places, and upon such terms, as it may from time to time decide. In addition, the Council may arrange demonstration days, talks and any other events considered desirable to promote or carry out the Objects.

c) The Council shall have the power to raise such funds as may be necessary for the proper carrying out of the Objects on such terms as it shall from time to time decide. In particular it may set and/or vary annual membership fees to be paid by Members. The Council shall also have the power to secure sponsorship for the activities of the IEA on such terms as may be commercially necessary, to include the proper publicising of any sponsor.

d) The Council shall operate such a bank accounts as may be needed for the proper administration of the funds of the IEA and shall ensure that proper records of account are kept by the Treasurer. A financial summary shall be presented at each meeting of the Council and an annual statement of account shall be prepared and presented to the IEA at its AGM.

e) The Council shall reach its conclusions by discussion and negotiation whenever possible. Should any disagreement remain then the relevant issue shall be determined by the majority vote of those Council members attending the relevant meeting. The President may vote upon any such issue and in the event of an equal vote for and against the issue he or she shall have an additional deciding vote.

f) The Council shall be assisted in carrying out its obligations by an appointed Independent Management Consultant/Secretary, Social Media Manager and Treasurer

who shall be entitled to be paid for the services they perform on such a basis as the Council shall from time to time agree.

g) The Council shall meet as often as may be required for the proper administration of the IEA. Due notice of such meetings shall be given to all Council members by the Secretary at least fourteen days in advance.

h) Adrian Hill, as the managing director of The Gallery of Holt and commercial advisor to the IEA, shall be ex officio a member of the Committee but without having voting rights.

#### **4. The Annual General Meeting and Special General Meetings:**

a) Through the Secretary, the Council shall give due notice of, and shall hold, an AGM of all Members of the IEA (see paragraph 5 below) with each AGM being held not later than fifteen months after the date of the last.

b) At the AGM the IEA shall appoint or confirm the appointment of the following officers: a President, a Vice-President, a Treasurer, an Independent Management Consultant/Secretary, a Social Media Manager and an Internal Auditor. It shall also confirm, or otherwise, the election to the Council of any new members (see paragraph 3a) above). In the event that the appointment of any such officer or Council member shall be contested then such appointment shall be decided by the majority of those Full Members attending the meeting, with each such Member being entitled to exercise one vote. The offices of President and Vice President may only be held by a Full Member of the IEA but other offices may be held by a person or persons who are not Members of the IEA.

c) At the AGM the President for the year just ending shall present a report to Members summarising the activities of the IEA and the Council's plans for the following year. Should there be any dispute amongst the Members there present concerning such activities or plans then any such dispute shall be determined by the majority of those Members attending such meeting, with each Member being entitled to exercise one vote.

d) A group of not less than six Members of the IEA may at any time give at least one month's written notice to the Secretary of their wish to call a Special General Meeting, stating the issue or issues to be discussed. Due notice of such meeting shall be distributed by the Secretary to all current Members of the IEA, each of whom shall be entitled to attend and exercise a single vote in order to determine any disputed issue.

#### **5. The organisation of the Annual Open Exhibition and Membership of the IEA:**

a) The IEA will hold an Annual Open Exhibition ('AOE') to which any artist who is resident in East Anglia may submit works for selection. The number of works allowed to be submitted, the conditions of entry and the fees to be paid shall be decided by the Council and made available in advance of each exhibition.

b) The administration of the AOE shall be handled on behalf of the IEA by The Gallery, Lees Yard, Holt on such terms as may be agreed with the Council from time to time. Works for possible inclusion in the AOE will be submitted initially on-line, and will be selected in a two-stage process by a Selection Committee appointed by the President, together with Adrian Hill as owner of The Gallery.

c) The decisions of the Selection Committee will be final.

d) The appointment of Members of the IEA will be considered during or after each Annual Open Exhibition by the Council. Membership of the IEA shall consist of five

categories: i) Provisional Member, ii) Associate Member, iii) Full Member, iv) Fellow and v) Honorary Member.

e) From among the artists showing work at the AOE, and whose work is regarded as being of an appropriate quality and standard, the Council may select persons who are not already Members to be appointed as Provisional Members of the IEA. Provisional Members who succeed in exhibiting at further AOE's may be selected (on the same basis) to be Associate Members. Similarly, Associate Members who succeed in exhibiting at further AOE's may be selected to be Full Members.

f) Full Members of the IEA shall be entitled to display the initials 'IEA', Associate Members the initials 'AIEA', Fellows the initials 'FIEA', and Honorary Members the initials 'IEA (Hon)' after their signature or mark upon their works if they so wish. Full Members, Associate Members, Fellows and Honorary Members may also submit works for inclusion in any 'Members Only Exhibition' (which is not an open exhibition) organised by the IEA.

g) Full Members and Associate Members may only lose their membership status if their conduct is such as to be regarded by the Committee as incompatible with their entitlement to membership, or if they choose to resign. Provisional Members may have their membership removed if without good reason they fail to submit works for selection at following AOE's or if the works they submit shall fail to be selected for exhibition.

## **6. Amendments to the Constitution:**

This Constitution may at any time be amended by the Council of the IEA at a meeting of Members called for that purpose. Full details of the proposed amendment/s shall be circulated with the notice convening such meeting and any such amendment/s shall be determined by the majority of those Members who attend and vote.

## **7. Dissolution of the IEA:**

In the event that the IEA shall cease to operate, any funds held to its credit shall be distributed in such manner as the Council shall decide and the Full Members of the IEA in a General Meeting shall approve.